

To: Attorney General Liz Murrill

Attn: Department of Justice, Occupational Licensing Review Program

From: [Occupational Licensing Board Contact]

[Title], [Name of Occupational Licensing Board]

Date: [Date of Submission]

Subject: [Short Description of Occupational Regulation]

The [Name of Occupational Licensing Board] has proposed [amendments to/a repeal of/new rule] [Citation to Louisiana Administrative Code].

Include if Applicable: The [Name of Occupational Licensing Board] requests an expedited review of the proposed rule based on the following circumstances: [Explain].

To facilitate the Department of Justice's review of the proposed rule, [Name of Occupational Licensing Board] provides answers to the following questions.

1. Describe any relevant factual background to the occupational regulation and the purpose of the occupational regulation?
2. Is the occupational regulation within the scope of the occupational licensing board's general authority to regulate in a given occupation or industry? If so, identify the law that provides the authority for the rule and describe how the occupational regulation is within the scope.
3. Check all of the following that apply as reasons the occupational regulation is subject to review
 - Creates a barrier to market competition
 - Fixes prices, limits price competition, or results in high prices for a product or service provided by or to a license holder.
 - Reduces competition or excludes present or potential competitors from the occupation regulated by the board
 - Limits output or supply in this state of any good or service provided by the members of the regulated occupation.
 - Reduces the number of providers that can serve a particular set of customers
 - Changes existing requirements for licensure, certification, registration, etc.
 - Other activity (please describe)

4. Identify the clearly articulated state policy (e.g., health, safety, welfare, or consumer protection) in state statute, or any supporting evidence of the harm the action/proposed action is intended to protect against?

5. Do any less restrictive alternatives to the occupational regulation exist for addressing the same harm? If so, include a comparison of the occupational regulation to the alternatives and a justification for not pursuing a less restrictive alternative. If no less restrictive alternatives exist, explain why.

6. Describe the process that the occupational licensing board followed in developing the proposed rule, including any public hearings held, studies conducted, and data collected or analyzed.

7. Does the occupational regulation relate to a matter on which there is pending litigation or a final court order?

8. Please identify the board members voting in favor of this rule, and state whether the member is an active market participant.

9. Is there anything else that the occupational licensing board would like the Department to know about the proposed rule?